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2014/03/10 : CIA-RDP78B05708A000200150002-4

MEMORANDUM FOR: *file*  
*9/10*

CHICK: We will attempt to have the necessary cable procedures in hand before the COB 16 Nov 64.

STAT

I had already talked to  about his paper before I received your memo (copy attached). One of the items in his paper had been resolved to his satisfaction the day before he prepared his paper referenced in your memo. I will, however, go ahead to resolve every aspect of the problem as he sees it.

STAT

*Communications*

\_\_\_\_\_  
(DATE)

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**SECRET**NPIC/D-179-64  
22 October 1964

**MEMORANDUM FOR:** Assistant for Operations

**SUBJECT:** Procedures for Handling NPIC and  
Departmental Cables

**REFERENCE:** Memo from Ch/PID to Exec Dir, Subject:  
Cable Handling, dated 16 October 1964

1. Per my oral request of yesterday, I want to see the cable handling and servicing function for NPIC and departmental affiliates carried on in a readily understood, professional manner in accordance with simple written procedures which will be made available to all concerned. Compilation of such procedures is requested immediately; please advise me of a projected submission date as soon as you have assessed the necessary work effort.

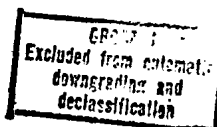
50X1

2. In view of the questions posed by the attached PID memorandum, please see [ ] or have [ ] contact him and explain existing cable practices which may answer his questions. Where answers are not, he should be informed that they will be once you have compiled the procedural document which I have requested.

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50X1

[ ]  
Executive Director

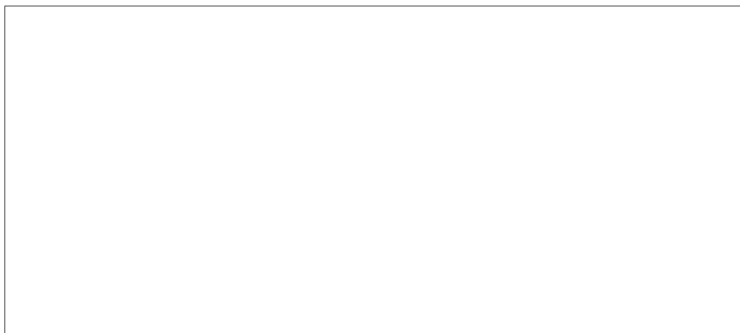
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**SECRET**

PID - 156/64  
16 October 1964

MEMORANDUM FOR: Executive Director, NPIC  
FROM : Chief, CIA/PID (NPIC)  
SUBJECT : Staff Study on PID Cable Handling

Pursuant to your request, attached is a short staff study on PID cable traffic:



50X1

1 Attachment

Distribution:

Orig & 1 - Addressee  
1 - Operations Staff  
1 - PID file

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

**SECRET**

SECRET

## ATTACHMENT

## STAFF STUDY

Problem: To expedite receipt of PID cables and provide maximum security on operational information both in receipt and transmission.

Facts bearing on the problem:

1. Cables designated for PID are presently received through 2 sources:
  - a. The in-house communication link
  - b. The cable secretariat at Langley
2. Cables received from the in-house communication link appear to be disseminated in 7 copies, at least part of the time, only one of which is designated for PID.
3. Cables received from the cable secretariat are initially designated for the Assistant for Operations who effects such further dissemination as he deems appropriate.
4. Cables containing info on highly sensitive operational programs that are disseminated not only to PID but to the Assistant for Operations,  document control, and occasionally to CSD.
5. Cables emanating from the cable secretariat and containing sensitive operational material are received, disseminated and filed by the Assistant for Operations, and have occasionally been disseminated to CSD by Langley.
6. Instances are all too frequent wherein dissemination of cables from the secretariat of interest to PID have not been disseminated to PID.
7. Cables emanating from the cable secretariat are too often delayed for periods of from one to three days from cable in-date.
8. Replies to cables on sensitive operations are reviewed, signed-off, and copies filed by the Assistant for Operations or his deputy who is from DIA.

Conclusions:

In light of the above facts it is apparent that service to PID does not follow a prescribed routine that (1) enables PID to receive cables always in an expeditious manner and (2) that information of a very sensitive nature is at times loosely handled and files are maintained on this information in a number of components having no need to know.

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Recommendations:

In order to discharge its responsibility in a timely manner as well as assuring adequate safeguards for protecting sensitive CIA Internal-Use-Only operational data PID recommends that:

1. A cable designator (slug) be established that indicates dissemination only to PID - one that is not used interchangeable with NPIC.
2. Steps be taken to assure that cables mailed from the cable secretariat, and intended for PID action, will be sent directly to PID.
3. That responsibility for release of cables be granted the chief and deputy/chief of PID.
4. That files of all incoming and outgoing PID cables be maintained only in PID.

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